

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, December 20, 2022

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Vice Chair Houston at 5:00 p.m. on Tuesday, December 20, 2022, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Elizabeth Delheimer, Commissioner  
Tim Franke, Commissioner  
Teresa Haley, Commissioner  
Dianne Hardwick, Commissioner  
Mike Houston, Vice Chair  
Susan Shea, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Deputy Executive Director  
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Frank J. Vala, Chair

VISITORS: Randy Vogel, Crawford, Murphy & Tilly, Inc.  
Jeff Olson, Hanson Professional Services

Vice Chair Houston asked for a motion regarding the minutes of the Regular Meeting of November 15, 2022, and disposal of all Regular Meeting Recordings more than six months old. Commissioner Shea made a motion to approve the minutes of the Regular Meeting of November 15, 2022, and disposal of all Regular Meeting Recordings more than six months old, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman reported unrestricted funds projected year-end balance of \$7,106,531 and actual year-to-date balance of \$8,802,861, restricted funds projected year-end balance of \$9,274,469 and actual year-to-date balance of \$11,453,758.

Vice Chair Houston discussed with the Board the financial report for the fiscal year ending June 30, 2022, provided by the Authority's auditing firm, Eck, Schafer & Punke. Commissioner Hardwick

made a motion to accept the FY 2022 Annual Comprehensive Financial Report and place on file seconded by Commissioner Haley and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Haley reported on the Legacy Pointe Tax Abatement. Executive Director Hanna briefed the Board on this proposal and it will be on next month's agenda. Also, the Legacy Pointe Sports Complex will give a presentation to the Board next month.

In the absence of Chair Vala, Vice Chair Houston gave an update on the construction projects.

In the absence of Chair Vala, Vice Chair Houston discussed the Professional Service Consultant Selection for Rehabilitating Foxtrot Ramp. Commissioner Shea made a motion to approve the recommendations to select Crawford, Murphy & Tilly of Springfield, IL to provide Design and Construction services to Rehabilitate Foxtrot Ramp, and authorize the Chair to execute on behalf of the Springfield Airport Authority Board any related and necessary documents as required by the Federal Aviation Administration and Illinois Department of Transportation and direct staff to file these documents with the Illinois Department of Transportation, seconded by Commissioner Haley and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Hardwick reported a 26.87% increase in year-to-date passenger activity compared to last year. Executive Director Hanna reported on the impact of COVID on the airlines and their exiting of numerous cities. Airlines are currently struggling with pilot and staffing shortages.

Commissioner Hardwick reported that fuel sales for the month of November were 124,415 gallons with revenue of \$14,076. Airline Jet fuel sales were up about 25,000 gallons and retail Jet sales were lower by about 4,000 gallons. Avgas sales remained steady at 2,853 gallons. Self-Serve Avgas sales contributed 453 gallons to the Avgas total.

Commissioner Shea remarked on the 75<sup>th</sup> Anniversary Commemorative Coin.

Attorney Lestikow reported on the Drug and Alcohol Abuse Policy. Commissioner Shea made a motion to approve the Drug and Alcohol Abuse Policy and authorize the Board Chair to sign, seconded by Commissioner Haley and carried with a roll call vote of 6 ayes/0 nays.

Vice Chair Houston noted the Board meeting schedule for 2023 is included this month. Commissioner Haley made a motion to adopt the 2023 Board Meeting Schedule, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Executive Director Hanna reported that we are anticipating the dates of August 5 and 6 for an open house.

The meeting adjourned at 5:38 p.m.

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Mike Houston, Vice Chair

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R. Beverly Peters, Secretary